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**From:** DiNatale, Margaret (DPH)  
**Sent:** Tuesday, September 01, 2009 2:43 PM  
**To:** Borne, Alan (DPH); Salemi, Charles (DPH); Clemmer, Jill (DPH); Jenner, Jennifer (DPH); Rubin, Alan (DPH); Stiles, Tracy (DPH); Peppe, Joseph (DPH); 'Kazianis, Arthur (DPH)'; Borne, Paul (DPH); Borne, Deborah (DPH); Elvin, Paul (DPH); Chen, Karen (DPH); Gonzalez, Yvonne (DPH); 'Konomi, Raimond (DPH)'; Hennigan, Scott (DPH); Krumholz, Glenn (DPH)  
**Cc:** Caloggero, Dina (DPH); Smole, Sandra (DPH); Nassif, Julianne (DPH); Szymczak, Elizabeth (DPH); Han, Linda (DPH); DiNatale, Margaret (DPH)  
**Subject:** old maintenance records of CFH and BSC  
**Importance:** High

Hi,

I still have the old folders with the maintenance records for the BSCs and CFHs from the labs. I haven't been involved with the PM of these units for about three years and have no need to keep these records.

If you would like to take the folder for the hoods in your lab, please send me a list of the records you wish to take. To make it easier to find the records, please provide me with the **SERIAL number for each unit**. The room number won't help because some units have been relocated and rooms have been reconfigured.

Please let me know ASAP. I would like to clear these out of my office by September 15.

Thanks,  
Peggy DiNatale